



Town of Lexington

Recreation and Community Programs

Karen Simmons, CTRS, CPRP
Director of Recreation & Community Programs

Tel: (781) 698-4800
Fax: (781) 861-2747

ACKNOWLEDGEMENT OF RECEIPT OF POLICY

The undersigned, an applicant of a playing field and/or related facilities use permit, acknowledges that the undersigned has received and read a copy of the Town of Lexington Playing Field and Related Facility Permit Policy, and understands and will fully abide by the terms, conditions, and provisions contained or referred to therein.

Signature _____

Date _____

Print Name _____

Organization _____

Checklist for permit application: **No action will be taken on permit application until all aspects are complete.**

1. Completed application with signed acknowledgement of policy statement.
2. Associated rosters signed by league etc. authenticating residency requirements for Tier 2, 3, & 4 users. A copy of participant's driver's license or other proof of residency may be required.
3. Provide the Recreation & Community Programs Department with written documentation that the organization performs a CORI on all volunteers, as required by Massachusetts General Law (if applicable).
4. Attach copy of insurance certificate. The Town of Lexington must be named as additionally insured.

Administrative Fees: *These fees apply to all Town grass fields. Use of the Center 1 lights, the Center 2 lights, and the 3 multi-purpose in-filled synthetic turf fields at Lincoln Park is subject to additional fees. Fees are based on one-hour reservations unless otherwise noted.*

	Youth Permit Non-Lighted	Adult Permit Non-Lighted	League* Blanket Fees Non-Lighted	Center 1 Lights & Permit Fee	Center 2 Lights & Permit Fee	Lincoln Park Youth	Lincoln Park Adult
Tier 1	No Charge	No Charge	N/A	\$65.00 per hour light fee	\$25.00 per hour light fee	No Charge	No Charge
Tier 2	No Charge with \$15.00/participant fee	\$25.00	N/A	\$65.00 per hour light fee plus \$40.00 Adm. permit fee**	\$25.00 per hour light fee plus \$40.00 Adm. permit fee**	\$30.00	N/A
Tier 3	\$35.00	\$35.00	\$250.00 per team ≤ 20 games \$300.00 per team ≥ 20 games	\$65.00 per hour light fee plus \$40.00 Adm. permit fee	\$25.00 per hour light fee plus \$40.00 Adm. permit fee	\$70.00	\$70.00
Tier 4	\$50.00	\$50.00	\$300.00 per team ≤ 20 games \$350.00 per team ≥ 20 games	\$75.00 per hour light fee plus \$40.00 Adm. permit fee	\$30.00 per hour light fee plus \$40.00 Adm. permit fee	\$100.00	\$100.00
Tier 5	\$1,200/week	\$1,200/week	N/A	\$90.00 per hour light fee plus \$40.00 Adm. permit fee	\$50.00 per hour light fee plus \$40.00 Adm. permit fee	\$3,000/week/field \$6,500 for 3 fields <u>Weekend Tourn.</u> LYSO- \$1,500/day Others- \$3,000/day	\$3,000/week/field \$6,500 for 3 fields <u>Weekend Tourn.</u> \$3,000 per day

* Only existing Lexington based adult leagues that were grandfathered qualify for the blanket permit fees.

** Youth organizations paying a per person fee will not pay an additional administrative fee.

This form is to be returned with the permit application indicating the applicant has read and agrees to the terms listed in this document.

NOTE: All fees are for a one-hour reservation unless otherwise noted. The Administrative Fee is charged to the lighted fields only one time per evening per organization (reservations from 6:00-10:30 P.M.). Tier 5 Use/Fees are 8 A.M. – 4 P.M. Monday through Friday per field. Weekend fee at Lincoln is for the 3 synthetic turf fields from 8 A.M. – 8 P.M.

1625 MASSACHUSETTS AVENUE • LEXINGTON, MASSACHUSETTS 02420